

## **BSB60215 Advanced Diploma of Business**

(CRICOS Code: 087526F)

### **(International Students)**



### **Course Description**

This qualification reflects the role of individuals with significant experience in a senior administrative role who are seeking to develop expertise across a wider range of business functions.

The qualification is suited to individuals who possess significant theoretical business skills and knowledge and wish to consolidate and build pathways to further educational or employment opportunities.

### **Duration**

52 Weeks (40 weeks of tuition and a maximum of 12 weeks holiday breaks)

### **Pathways**

*Pathways into the qualification*

Candidates may enter the qualification through a number of entry points demonstrating potential to undertake vocational education and training at advanced diploma level, including:

BSB50215 Diploma of Business or other relevant qualification

or

with substantial vocational experience in a range of environments, acting in a range of senior support or technical roles.

#### *Pathways into the qualification*

Learners may have pathways to higher education programs.

## **Employment Opportunities**

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- senior administrator
- senior executive.

## **Mode of Study**

The mode of study includes:

- Classroom based training
- Self-study during the duration of the course

## **Assessment Methods**

Assessment methods include written tests, projects, and observations.

## **Recognition of Prior Learning (RPL) and Credit Transfer**

A learner may be able to apply for RPL if they have gained competency from work, other programs, courses, life experience or training provided at work that is relevant to the course. The College recognises the AQF qualifications and statements of attainment issued by other registered training organisations.

## **Entry Requirements**

- 18 years or older
- Satisfactorily completed year 12 or equivalent
- IELTS 5.5 or equivalent

Applicants with no formal qualifications and who are commencing within or have experience within a relevant business industry may also be considered for entry into the Course

## Course Contents/ Units of Competency

### ELECTIVE UNITS

BSBADV602	Develop an advertising campaign
BSBFIM601	Manage finances
BSBHRM602	Manage human resources strategic planning
BSBINN601	Lead and manage organisational change
BSBMKG607	Manage market research
BSBMKG609	Develop a marketing plan
BSBSUS501	Develop workplace policy and procedures for sustainability
BSBWOR501	Manage personal work priorities and professional development

\*Elective units have been selected by the College in consultation with industry experts.



Training Product Status	Current
Training Product Release Date	25 March 2015

## Campus Location

Level 1, 55 Swanston Street, Melbourne Victoria 3000

## How to Apply

Complete an Application Form and submit it to the College. Form available on

<https://www.einsteincollege.vic.edu.au/student-app-form>

## Important Information

**Intake Dates:** Weekly enrolment

**Fees & Charges:** Please check on <https://www.einsteincollege.vic.edu.au/pdfs/International-Students-Tuition-Fee-Schedule-2019.pdf>

**Policies & Procedures (Including Refunds):**

<https://www.einsteincollege.vic.edu.au/policies>

**For further information such as student support services and other information regarding the College, please visit: [www.einsteincollege.vic.edu.au](http://www.einsteincollege.vic.edu.au)**



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## Contact Us

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