DEFERRAL OR SUSPENSION APPLICATION FORM
(International Student)

- **Please fill it in using CAPITAL/BLOCK LETTERS and tick (✓) relevant option.**
- **Please ensure that supporting documents are attached with this application.**

Date (DD/MM/YYYY): / /	Email Address:
Student No.:	Mobile Phone No:
Given Name:	Address:
Family Name:	
Gender: ❏ Male ❏ Female	
Date of Birth : / /	USI No.:
Course Code & Name:	

I would like to apply for: tick (✓) relevant option

☐ **A. Deferral of Commencement**

Initial Start Date:	/ /	Supporting document attached	☐ Yes ☐ No ☐ N/A
Deferred Start Date:	/ /		

☐ **B. Suspension**

Suspension Start Date:	/ /	Supporting document attached	☐ Yes ☐ No ☐ N/A
Suspension End Date:	/ /		

Please select your reason of your request:

☐ Medical Issues. Please attach a letter from a registered Medical Practitioner.

☐ Family Emergency. Please attach documentary evidence.

☐ Compassionate Grounds. Please attach documentary evidence.

☐ Visa issues. Please attach evidence (if available)

☐ Others. Please specify _____

Details of the reason:

_____

_____

DECLARATION

I understand that my Deferral or Suspension will be reported to the ESOS Agency and Department of Home Affairs Immigration and Citizenship. I, hereby declare that all the information provided in this form is true and correct. I am also aware that the decision to grant my deferment or suspension of enrolment may affect my Student visa. Where my application to defer or suspend my enrolment is for period more than 28 days, I may be required to return to my home country unless approved by the Department of Home Affairs (DHA) Immigration and Citizenship.

I understand that the submission of this form has no bearing on my financial relationship with the Einstein College of Australia, or modify any fees owing.

Signature: _____   Date: _____/_____/_____

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Version 9
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Einstein College of Australia
CRICOS: 03223E   RTO No: 22459
ABN: 46 129 237 092
Shiv Sans Pty Ltd trading as
Einstein College of Australia

DEFINITIONS:

Deferral: means to delay the commencement of a course.

Suspension: means to temporarily delay the enrolment once the course has commenced.

Note:

The College may decide to accept an application from a student for deferral of commencement or suspension of study on the following grounds:

• On medical grounds (a medical practitioner's certificate indicating the student is unable to attend class is required); or

• In exceptional compassionate circumstances beyond the students control, such as serious illness or death of a close family member (independent evidence of the exceptional circumstances is required).

• In the event of the unavailability, in a particular study period, of key or prerequisite units resulting in a significantly reduced study load. This ground is only available if the deferral allows the student to return to the college with a fuller load in a subsequent study period.

Applications must be submitted at least 10 working days before the requested Deferral/Suspension date.

If approved, the Einstein College will report your deferral or suspension to the Department of Home Affairs (DHA) Immigration and Citizenship which may affect the status of your Visa. If you require more information as to how this action may affect your Visa status, please contact your local DHA office or phone the DHA helpline 131 881.

FOR OFFICE USE ONLY			
Application Received by - Name:		Signature:	Date:
Application Approved:	☐ Yes ☐ No	Date: / /	
If yes: Deferred Commencement Date Granted: _____/_____/_____ Period or Suspension Granted: _____/_____/_____ to : _____/_____/_____			

Name:		Supporting documents attached	☐ Yes ☐ No ☐ N/A
		PRISMS Updated	☐ Yes ☐ No ☐ N/A
Signature:		Notification to student attached	☐ Yes ☐ No ☐ N/A
		Wisenet Updated	☐ Yes ☐ No ☐ N/A
Comments:			

N/A = not Applicable

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