

BSB60215 Advanced Diploma of Business

(CRICOS Code: 087526F)

(International Students)



Course Description

This qualification reflects the role of individuals with significant experience in a senior administrative role who are seeking to develop expertise across a wider range of business functions.

The qualification is suited to individuals who possess significant theoretical business skills and knowledge and wish to consolidate and build pathways to further educational or employment opportunities.

Duration

52 Weeks - Full Time Study

Pathways

Pathways into the qualification

Candidates may enter the qualification through a number of entry points demonstrating potential to undertake vocational education and training at advanced diploma level, including:

BSB50215 Diploma of Business or other relevant qualification

or

with substantial vocational experience in a range of environments, acting in a range of senior support or technical roles.

Pathways into the qualification

Learners may have pathways to higher education programs.

Employment Opportunities

Job roles and titles vary across different industry sectors. Possible job titles relevant to this qualification include:

- senior administrator
- senior executive.

Mode of Study

The mode of study includes:

- Classroom based training
- Self-study during the duration of the course

Assessment Methods

Assessment methods include written tests, projects, and observations.

Recognition of Prior Learning (RPL) and Credit Transfer

A learner may be able to apply for RPL if they have gained competency from work, other programs, courses, life experience or training provided at work that is relevant to the course. The College recognises the AQF qualifications and statements of attainment issued by other registered training organisations.

Entry Requirements

- 18 years or older
- Satisfactorily completed year 12 or equivalent
- IELTS 5.5 or equivalent

Applicants with no formal qualifications and who are commencing within or have experience within a relevant business industry may also be considered for entry into the Course

Course Contents/ Units of Competency

ELECTIVE UNITS

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|-----------|--|
| BSBADV602 | Develop an advertising campaign |
| BSBFIM601 | Manage finances |
| BSBHRM602 | Manage human resources strategic planning |
| BSBINN601 | Lead and manage organisational change |
| BSBMKG607 | Manage market research |
| BSBMKG609 | Develop a marketing plan |
| BSBSUS501 | Develop workplace policy and procedures for sustainability |
| BSBWOR501 | Manage personal work priorities and professional development |

*Elective units have been selected by the College in consultation with industry experts.



Campus Location

Ground Floor, 313 – 315 Flinders Lane, Melbourne Victoria 3000

How to Apply

Complete an Application Form and submit it to the College. Form available on <https://www.einsteincollege.vic.edu.au/student-app-form>

Important Information

Intake Dates: Weekly enrolment

Fees & Charges: Please check on <https://www.einsteincollege.vic.edu.au/pdfs/International-Students-Tuition-Fee-Schedule-2016.pdf>

Policies & Procedures (Including Refunds):
<https://www.einsteincollege.vic.edu.au/policies>

For further information such as student support services and other information regarding the College, please visit: www.einsteincollege.vic.edu.au



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Contact Us

Einstein College of Australia

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